

**Meeting Minutes**  
**34<sup>th</sup> District Democrats Caucus Outreach Committee**  
**Monday December 10, 2007**

Caucus Planning Chair Tim Nuse brought the meeting to order.

- Les Treal reviewed the committee goals:
  1. To get people to the caucuses on February 9<sup>th</sup>
  2. To build a grass-roots network for the 2008 general elections, for Legislative outreach and for future district actions and projects.
  
- Tim Nuse discussed the fact that we are now entering the “outreach” phase of the caucus organizing and that we now have over 80 volunteers on the outreach distribution list. He emphasized that in addition to promoting the caucus, we should all continue to recruit additional volunteers for caucus day and beyond. He confirmed that we have 19 firm caucus locations and suggested that we should plan for 20 or more volunteers at each location – to serve doing set-up, take-down, greeting, sign-in, transportation and other tasks.
  
- Olivia spoke for Kristen Mitchell who was unable to attend, about the on-line community outreach calendar. A copy of the calendar was passed around and feedback was encouraged. It was agreed that a new link to the calendar would be sent to the committee email list. It was determined by consensus that the calendar should be made public on the 34<sup>th</sup> District Democrats Web site, but that administrative access be limited to outreach committee members. All committee members were encouraged to log into the calendar and add any missing events they may be aware of, especially in the south end of the district. Committee members and 34<sup>th</sup> District members were asked to coordinate event attendance with Kristen by email at [km\\_wolf@yahoo.com](mailto:km_wolf@yahoo.com). It was also noted that event details and attendee info can be added to the calendar in the notes section.
  
- Les Treal led a brainstorming session on business hubs within the 34<sup>th</sup> District for the purpose of literature distribution. Committee members then volunteered to distribute flyers and postcards in each hub. The following list was agreed upon:

Alaska Junction	Marcee (north) / Walter (south)
Admiral Junction	Dave / Olivia
Alki	Steve D. / Dave
Old Burien	Jeff
Morgan St. Junction	Amy
White Center	Les / Mitch
Luna Park	Sharon
Seahurst	Jeff
Delridge	Les
California Ave.	To be determined / All

35 <sup>th</sup> Ave.	To be determined / All
Westwood Village	Mitch
152 <sup>nd</sup>	Jeff
Ambaum	Jeff (south) / Steve D. (north)
South Seattle CC	Les
Vashon Village	Dave
Fauntleroy	Mitch
35 <sup>th</sup> and Fauntleroy	Marcee
8 <sup>th</sup> and Roxbury	To be determined
Roxbury Hill	Steve D.

It was then determined by consensus that the target dates for literature distribution to the business hubs would be the last week of December and the first week of January.

- Tim Nuse led a discussion of flyer and postcard production issues. It was agreed by consensus that a ¼ page postcard and a full page wall-poster would be printed in black and white. It was agreed that a union printer would be used and that the flyers would include a reference to the 34<sup>th</sup> Democrats Web page for additional information on caucus and precinct locations. Jeff and Walter agreed to continue with flyer design and to arrange for printing in coordination with Jackie and Les at the end of this week. Jeff agreed to coordinate flier distribution to committee members following printing.
- Jackie Dupras led a discussion of PCO caucus outreach duties and plans. It was reiterated that all PCO's will be expected to canvass their precincts in advance of the caucuses. We were told a door hanger or slim-jim would be created for use while doorbelling each precinct. Stickers with individual caucus locations and blanks for PCO names and contact information will also be provided by Jackie – or blanks for the same information will be included on each flier. It was also agreed by consensus that we will attempt to mail a flier and find volunteer canvassers for all 40 precincts without PCO's.
- The following calendar of PCO caucus related activities was adopted:

<b>Jan. 9<sup>th</sup> (prior to 34<sup>th</sup> Dist. Dems. meeting)</b>	<b>1<sup>st</sup> caucus training session</b>
<b>Jan. 12<sup>th</sup> (Saturday)</b>	<b>2<sup>nd</sup> caucus training session</b>
<b>Third week of Jan. (day to be determined)</b>	<b>3<sup>rd</sup> caucus training session</b>
<b>3rd and 4th week of Jan.</b>	<b>Precinct Canvassing and</b>
	<b>Mailing to precincts w/ no PCO's</b>
<b>5th week of Jan. and 1<sup>st</sup> week of Feb.</b>	<b>PCO &amp; Volunteer follow up</b>
	<b>phone calls</b>

Tim and Jackie explained that each PCO and each precinct canvassing volunteer will be asked to attend one caucus training session. Caucus training envelopes will be available at these sessions, and canvassing materials will be distributed at this time.

It was also agreed by consensus to run two group canvassing weekends on the 3<sup>rd</sup> and 4<sup>th</sup> weekends in January.

Tim Nuse also explained the role of Area Caucus Coordinators in coordinating PCO's and volunteers for each caucus location and suggested that the area coordinators will be named within the next week to two weeks.

- Bruce Statler noted that PCO training packets will be available by training time for on-line distribution.
- It was determined by consensus that the next meeting of the outreach committee would be 7 PM on January 14<sup>th</sup>, also at the Burien Library if possible, and a new email contact list was passed around to committee members.
- Chairman Tim Nuse brought the meeting to a close.